

Dare County Department of Health and Human Services	Title	Board Training
Organizational Policy & Procedure	Division	Dare County Board of Health and Human Services

Policy

The Dare County Department of Health and Humans Services (DCDHHS) assures that new board members receive training and reference materials on the authorities and responsibilities of the Board of Health and Human Services (Board). The DCDHHS also assures that Board members receive on-going training with regard to their responsibilities and authorities.

Procedure

All new Board members shall be provided with a Board of Health and Human Services Board Handbook upon their appointment to the Board.

Within one year of appointment to the Board, new Board members will receive training with regard to their responsibility and authority as a Board member. A certificate of completion and training materials will be provided to each member upon completion of training.

On-going training will also be provided to the Board and may cover any relevant or emerging public health topic. The training may relate to the Board's rule making authority or any other authority of the Board.

Record of Review

Initial Approval	Reviewed	Revised